## **Program Coordinator**

## **Responsibilities:**

- To be accountable to the Camp Directors, and through them to the Board of Directors.
- To keep recreational equipment in good repair and order new equipment as needed.
- To keep the program room clean and organized over the course of the summer.
- Organize games on registration day, morning game, evening game, site staff chunk before campout, after camp-out game, and rainy day alternatives.
- Organizing first day campfire and vespers with the site staff.
- Overseeing the development and execution of theme game.
- Ensuring that all activities are inclusive and build up all participants.
- Ensure that in all activities campers have the opportunity to encounter Jesus, build relationships with other campers and counsellors and participate in meaningful, engaging, quality camp activities.
- To lead the program team and work alongside the various members to deliver excellent camp programming.
- Support, equip and disciple the site staff team in delivering camp programming and in general wellness.
- Creating and implementing new and exciting activities, equipment, games, skits, etc. and improving upon existing program structures in pursuit of excellence.
- To maintain personal conduct that is consistent with Christian living.
- To submit a summary report to the Directors at the end of the season.
- To act as a support and a resource for the counselling staff and Directors.
- To invest yourself in the body of Christ as formed by the staff of people at Ryerson Camp while you are there.

